

# **Antelope Valley Air Quality Management District Governing Board Regular Meeting**

## **Agenda**

### **LOCATION**

**ANTELOPE VALLEY AQMD District Office  
43301 Division Street, Suite 206  
Lancaster, CA 93535  
661.723.8070  
TUESDAY, APRIL 16, 2019  
10:00 A.M.**

### **BOARD MEMBERS**

**Marvin Crist, Chair, City of Lancaster  
Austin Bishop, Vice Chair, City of Palmdale  
Ron Hawkins, Los Angeles County  
Howard Harris, Los Angeles County  
Ken Mann, City of Lancaster  
Steven Hofbauer, City of Palmdale  
Newton Chelette, Public Member**

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE LISTED PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE GOVERNING BOARD AT, OR PRIOR TO, THE PUBLIC HEARING.

DUE TO TIME CONSTRAINTS AND THE NUMBER OF PERSONS WISHING TO GIVE ORAL TESTIMONY, PUBLIC COMMENTS ARE LIMITED TO FIVE MINUTES PER SPEAKER. YOU MAY WISH TO MAKE YOUR COMMENTS IN WRITING TO ASSURE THAT YOU ARE ABLE TO EXPRESS YOURSELF ADEQUATELY.

Except where noted, all scheduled items will be heard in the District Office of the Governing Board, 43301 Division Street, Suite 206, Lancaster, CA 93535 and the teleconference location(s), if applicable. Please note that the Board may address items in the agenda in a different order than the order in which the item has been posted.

Public Comments on any Agenda Item will be heard at the time of discussion of the Agenda Item. Public Comments not pertaining to Agenda Items will be heard during the PUBLIC COMMENT period below.

## **CALL TO ORDER 10:00 A.M.**

Pledge of Allegiance.

Roll Call

PUBLIC COMMENT

## **CONSENT CALENDAR**

**The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board Member, staff member or a member of the public request an item be held for discussion under DEFERRED ITEMS.**

1. [Approve Minutes from Regular Governing Board Meeting of March 19, 2019.](#)
2. [Monthly Grant Funding Summary. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
3. [Monthly Activity Report. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
4. [Approve payment to MDAQMD in the total amount of \\$108,652.83, subject to availability of funds, for services provided during the month of February 2019. Presenter: Bret Banks, Executive Director/APCO.](#)
5. [The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at February 28, 2019, which provides financial information and budget performance concerning the current fiscal status of the District. Presenter: Bret Banks, Executive Director/APCO.](#)

## **ITEMS FOR DISCUSSION**

DEFERRED ITEMS

NEW BUISNESS

6. [1\) Award an amount not to exceed \\$93,140 in Carl Moyer Program funds to Antelope Valley Fair Association to replace an older diesel industrial aerial lift with newer, cleaner engine technology; and 2\) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel. Presenter: Julie McKeehan, Grants Analyst.](#)
7. [1\) Authorize \\$30,000 in Mobile Emission Reductions Program \(AB 2766\) funds to the Alternative Fuel Vehicle Program; and 2\) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan. Presenter: Julie McKeehan, Grants Analyst.](#)
8. [1\) Award an amount not to exceed \\$33,392 in Carl Moyer Program and Mobile Source Emission Reductions Program \(AB 2766\) funds to Curb Crafters for the replacement of an older light-heavy duty diesel vehicle with new, clean diesel technology; and 2\) Authorize the Executive Director/APCO and staff to negotiate](#)

target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel. Presenter: Julie McKeehan, Grants Analyst.

9. 1) Approve the FY 18-19 Community Air Protection Program Implementation Funds and Grant Agreement for submission to the California Air Resources Board (CARB) for expenses necessary for the implementation of Assembly Bill 617 (C. Garcia, Chapter 136, Statutes of 2017); 2) Authorize the acceptance of funds allocated and awarded to the District; and the Executive Director/APCO and staff to execute the agreement, approved as to legal form. Presenter: Bret Banks, Executive Director/APCO.
10. 1) Allocate not to exceed \$17,000 from the District's AB617 and Carl Moyer funds to establish the Westside Union School District Green Zone Project ; and 2) Authorize the Executive Director/ APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel. Presenter: Bret Banks, Executive Director/APCO.
11. Reports: Governing Board Counsel, Executive Director/APCO, Staff.
12. Board Member Reports and Suggestions for Future Agenda Items.
13. Adjourn to Regular Governing Board Meeting of Tuesday, May 21, 2019.

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the Executive Director during regular business hours at 661.723.8070 x2. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations.*

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at the District Office at 43301 Division Street, Suite 206, Lancaster, CA 93535 or by contacting Deanna Hernandez at 760.245.1661 x6244 or by email at [dhernandez@mdaqmd.ca.gov](mailto:dhernandez@mdaqmd.ca.gov) .

**Mailed & Posted on: Wednesday, April 10, 2019.**

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Deanna Hernandez

The following page(s) contain the backup material for Agenda Item: [Approve Minutes from Regular Governing Board Meeting of March 19, 2019.](#)

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
GOVERNING BOARD MEETING  
TUESDAY, MARCH 19, 2019  
ANTELOPE VALLEY DISTRICT OFFICE  
LANCASTER, CA**

**Draft Minutes**

Board Members Present:

Marvin Crist, Chair, City of Lancaster  
Howard Harris, Los Angeles County  
Ron Hawkins, Los Angeles County  
Steven Hofbauer, City of Palmdale  
Richard Loa (Alternate), City of Palmdale  
Kenneth Mann, City of Lancaster

Board Members Absent:

Newton Chelette, Public Member

**CALL TO ORDER**

Chair **CRIST** called the meeting to order at 10:04 a.m. Board Member **HARRIS** led the Pledge of Allegiance. Roll call was taken.

**PUBLIC COMMENT**

- ❖ Public comment made by Dan Mabe, American Green Zone Alliance (AGZA) on agenda item #6. Mr. Mabe advocated that AGZA works to reduce the impacts of ongoing gas-powered lawn care equipment with quieter zero-emission sustainable grounds maintenance with the benefits of electric lawn care equipment and training. Mr. Mabe demonstrated an electric lawn blower for the Board.
- ❖ Public comment made by Warren Jablonski, Kern Machinery on agenda item #6. Mr. Jablonski expressed Kern Machinery's support of electric lawn care equipment.

**SWEAR-IN OF NEW BOARD MEMBER**

Alternate Board Member Richard J. Loa, City of Palmdale, was sworn-in by Governing Board General Counsel Allison Burns prior to a motion being made on Agenda Item #6. Mr. Loa arrived at 10:28 am for the meeting.

**CONSENT CALENDAR**

**Agenda Item #1 – Approve Minutes from Regular Governing Board Meeting of February 19, 2019.**

Upon Motion by **HAWKINS**, seconded by **HOFBAUER**, and carried unanimously, the Board **Approved** Minutes from Regular Governing Board Meeting of February 19, 2019.

**Agenda Item #2 – Monthly Grant Funding Summary. Receive and file.**

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HAWKINS**, seconded by **HOFBAUER**, and carried unanimously, the Board **Received and Filed** Monthly Grand Funding Summary.

**Agenda Item #3 – Monthly Activity Report. Receive and file.**

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HAWKINS**, seconded by **HOFBAUER**, and carried unanimously, the Board **Received and Filed** Monthly Activity Report.

**Agenda Item #4 - Approve payment to MDAQMD in the total amount of \$122,479.80, subject to availability of funds, for services provided during the month of January 2019.**

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HAWKINS**, seconded by **HOFBAUER**, and carried unanimously, the Board **Approved** payment to MDAQMD in the total amount of \$122,479.80, subject to availability of funds, for services provided during the month of January 2019.

**Agenda Item #5 - The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at January 31, 2019, which provides financial information and budget performance concerning the current fiscal status of the District.**

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HAWKINS**, seconded by **HOFBAUER**, and carried unanimously, the Board **received and filed** the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at January 31, 2019, which provides financial information and budget performance concerning the current fiscal status of the District.

**ITEMS FOR DISCUSSION**

**DEFERRED ITEMS**

None.

**NEW BUSINESS**

**Agenda Item #6 – 1) Authorize and approve the use of Community Air Protection Program (AB 617) and Carl Moyer Program funds for the District’s Commercial Lawn and Garden Replacement Program (Program); and 2) annually allocate, not to exceed, \$75,000 of AB 617 and \$100,000 Carl Moyer Program funds to establish the Program; and 3) Authorize the Executive Director/ APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel.**

Presenter: Bret Banks, Executive Director/APCO.

After discussion, motion on this item is to “approve Agenda Item #6 as presented with sub item 2) Revised to read, ‘2) Annually allocate an amount not to exceed \$275,000 in District grant funds, per year for five years, subject to adequate funding availability, to establish the Program;’ and adding items 4) Direct staff and counsel to prepare a written policy to implement the Program; and 5) Recommend to each of the jurisdictions that they each adopt an ordinance requiring conversion of all commercial lawn and garden equipment to electric within five (5) years.”

Upon motion by **HAWKINS**, seconded by **HOFBAUER**, and carried unanimously, the Board, 1) **Authorized and approved** the use of Community Air Protection Program (AB 617) and Carl Moyer Program funds for the District’s Commercial Lawn and Garden Replacement Program (Program); and 2) Annually **allocated** an amount not to exceed \$275,000 in District grant funds, per year for five years, subject to adequate funding availability, to establish the Program; 3) **Authorized** the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel; 4) **Directed** staff and counsel to prepare a written policy to implement the Program; and 5)

**Recommended** to each of the jurisdictions that they each adopt an ordinance requiring conversion of all commercial lawn and garden equipment to electric within five (5) years.

**Agenda Item #7 – 1) Authorize \$15,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; and 2) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan.**

Presenter: Julie McKeehan, Grants Analyst.

After discussion and upon Motion by **MANN**, seconded by **HOFBAUER**, and carried unanimously, the Board, 1) **Authorized** \$15,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; and 2) **Authorized** the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan.

**Agenda Item #8 – Reports.**

**Governing Board Counsel –**

- Reminder – Forms 700 due April 9, 2019.

**Executive Director/APCO –**

- The Executive Director will bring an agenda item next month to the Board for ratification moving FY 18/19 budget funds from Capital Vehicle Replacement funds to Sponsorship Community Support funds to sponsor the upcoming Electrify Your Future event.
- Notified the Board that the District will be participating in the 30<sup>th</sup> Annual AV Fair & Event Center Home Show Friday, March 22, 2019 – Sunday, March 24, 2019.

**Staff –**

- None.

**Agenda Item #9 – Board Member Reports and Suggestions for Future Agenda Items.**

- None.

**Agenda Item #10 – Adjourn to Regular Governing Board Meeting of Tuesday, April 16, 2019.**

Being no further business, the meeting adjourned at 11:19 a.m. to the next regularly scheduled Governing Board Meeting of Tuesday, April 16, 2019.

The following page(s) contain the backup material for Agenda Item: [Monthly Grant Funding Summary](#). [Receive and file](#). Presenter: [Bret Banks, Executive Director/APCO](#).

## Item #2 – Grant Funds Project Summary

**March**

### AB 2766 (\$4 DMV Fee)

#### **\$426,500 Annually by Monthly Distribution**

These fees fund the District’s Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used “to reduce air pollution from motor vehicles and for related planning, monitoring, enforcement, and technical studies necessary for the implementation of the California Clean Air Act of 1988”.

**Funding Limits:** No surplus emission reductions or cost-effectiveness limit requirements.

**Current Balance: \$ 75,992.00**

### PROPOSED PROJECTS

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
04-19	AFV Program Add'l Funds	\$ 30,000.00	
04-19	Curb Crafters Vehicle Replacement	19,029.00	
<b>BALANCE PENDING APPROVAL</b>		<b>\$ 26,963.00</b>	

<b>AB 2766 Approved Funding Awards</b>			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Feb-18	Kyle & Kyle Ranches On-road Vehicle Project	\$ 68,016.00	pending
Mar-18	Kyle & Kyle Ranches On-road Vehicle Project	31,984.00	pending
Mar-18	2018 Lawn Mower Exchange Program	10,000.00	paid
May-18	AFV Program Add'l Funds	15,000.00	paid
May-18	LBC – Bus Replacement Project	66,516.00	paid
Aug-18	AFV Program Add'l Funds	15,000.00	paid
Aug-18	Antelope Valley College - Student Pass Program	80,000.00	paid
Aug-18	Heritage Sign Company Vehicle Replacement Project	8,720.00	paid
Oct-18	LBC - Bus Replacement Project	5,332.00	paid
Oct-18	American Plumbing Services Vehicle Replacement	10,810.00	paid
Nov-18	UAV Vehicle Replacement Project	60,000.00	pending
Nov-18	AFV Program Add'l Funds	15,000.00	paid
Dec-18	AFV Program Add'l Funds	15,000.00	paid
Dec-18	Paraclete High School Vehicle Replacement Project	35,000.00	pending
Dec-18	LA County Sheriff's Palmdale Bio Diesel Truck Project	50,000.00	pending
Mar-19	AFV Program Add'l Funds	15,000.00	paid

**AB 923 (\$2 DMV Fee)**

**\$609,500 Annually by Monthly Distribution**

These fees fund the District’s Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used to remediate air pollution harms created by motor vehicles.

Funding Limits: Carl Moyer eligible projects; unregulated agriculture vehicles and equipment; school bus projects; light-duty vehicle retirement program; and alternative fuel and electric infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

**Current Balance: \$ 473,216.00**

**PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
	none	\$ 0.00	
<b>BALANCE PENDING APPROVAL</b>		<b>\$ 473,216.00</b>	

<b>AB 923 Approved Funding Awards</b>			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Jan-18	Wilsona School District EV School Bus Charging Project	\$ 49,976.00	paid
Feb-18	Vehicle Retirement Program Add'l Funds	47,000.00	paid
Mar-18	2018 Lawn Mower Exchange Program	10,000.00	paid
Mar-18	Robertsons Palmdale Honda EV Charging Project	86,000.00	paid
May-18	Home2 Suites by Hilton Palmdale EV Charging Project	15,200.00	paid
May-18	Sierra Commons EV Charging Project	30,640.00	paid
Sep-18	AV Harley-Davidson EV Charging Project	20,000.00	paid
Nov-18	Vehicle Retirement Program Add'l Funds	50,000.00	paid
Dec-18	High Desert Dairy Equipment Replacement Project	54,918.00	paid
Dec-18	AVTA EV Charging Project	50,000.00	pending
Dec-18	AVSTA (3) New Electric School Buses	31,250.00	pending

**Carl Moyer Program****\$701,500 Annually**

Carl Moyer Program (CMP) funds provide incentives to gain early or extra emission reductions by retrofitting, repowering, or replacing older more polluting engines with newer, cleaner engines including zero and near zero emission technologies. CMP funding categories include on-road heavy-duty vehicles, off-road equipment, locomotives, marine vessels, light-duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

**Current Balance: \$ 0.00**

**PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
	none	\$ 0.00	
<b>BALANCE PENDING APPROVAL</b>		<b>\$ 0.00</b>	

<b>Carl Moyer Program Approved Funding Awards</b>			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Apr-18	McWhirter Steel Forklift Replacement Project	\$ 185,943.00	pending
May-18	McCarthy Steel Forklift Replacement Project	59,155.00	paid
June-18	Gall Brothers Engineering Equipment Replacement Proj	94,211.00	paid
Jul-18	Fine Grade Equipment Replacement Project	240,850.00	paid
Aug-18	Heritage Sign Company Vehicle Replacement Project	23,545.00	paid
Oct-18	American Plumbing Service Vehicle Replacement Proj	14,112.00	paid
Dec-18	Bills Landscaping Equipment Replacement Project	94,700.00	paid
Dec-18	High Desert Dairy Equipment Replacement Project	45,082.00	paid

**AB 617 Community Air Protection (CAP) Admin.**

**\$140,569 FY 18/19 Allocation**

The purpose of AB 617 is to reduce emission sources in disadvantaged and low income communities by community-based air monitoring and local emission reduction programs. Funding is allocated to Air Districts to implement and administer all aspects of AB 617. These funds support community collaborative/community involved programs such as the deployment of air monitoring systems (i.e. Purple Air Sensors) and supporting local emission reductions programs. As a result, the AVAQMD is able to create new and enhance existing programs (i.e. lawn and garden equipment replacement, vehicle retirement, light-duty alternative fuel vehicle purchase incentive and residential electric vehicle charging) suggested by individual residents and group members as programs that best serve emission reductions within the community).

**Current Balance: \$ 5,080.00**

**PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
	none	\$ 0.00	
<b>BALANCE PENDING APPROVAL</b>		<b>\$ 5,080.00</b>	

<b>AB 617 CAP Admin. Approved Funding Awards</b>			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Feb-19	Lawn Mower Exchange Events 2019	\$ 45,000.00	paid
Mar-19	Admin to implement AB 617	15,489.00	paid
Mar-19	Commercial Lawn and Garden Program	75,000.00	paid

**AB 134 Community Air Protection (CAP) Projects****\$468,750 FY 18/19 Allocation**

The purpose of AB 134 funds is to implement projects under the Carl Moyer Program specifically for projects that meet the goals of AB 617. These funds are focused on replacing older polluting engines operating in disadvantaged and low-income communities with newer, cleaner engines prioritizing zero-emission projects. CMP funding categories include on-road heavy-duty vehicles, off-road equipment, locomotives, marine vessels, light-duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

**Current Balance: \$ 0.00****PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
none		\$ 0.00	
<b>BALANCE PENDING APPROVAL</b>		<b>\$ 0.00</b>	

<b>AB 134 CAP Projects Approved Funding Awards</b>			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Dec-18	AVSTA (3) New Electric School Buses	\$ 468,750.00	pending

**NOx Remediation Measure (NRM)****\$53,644 FY 18/19 Allocation**

The purpose of NOx Remediation funds are to remediate any potential past emissions attributed to the Low Carbon Fuel Standard (LCFS) Regulation through a new NOx Remediation Measure (NRM) that replace diesel engines with low-NOx engines and tracks the progress of the NRM. Eligible projects are those eligible under the Carl Moyer Program with significant NOx emission reductions at a cost-effective limit of \$10,000/ton or less.

**Current Balance: \$ 0.00****PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
none		\$ 0.00	
<b>BALANCE PENDING APPROVAL</b>		<b>\$ 0.00</b>	

<b>NRM Approved Funding Awards</b>			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Jul-18	Fine Grade Equipment Replacement Project	\$ 53,644.00	pending

The following page(s) contain the backup material for Agenda Item: [Monthly Activity Report. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)

## **Item #3 Monthly Activity Report – March 2019**

	<u>Mar 2019</u>	<u>Mar 2018</u>	<u>YTD (7/1/19)</u>
Complaints	3	3	10
Complaint Investigations	2	3	10
Asbestos Notifications	10	6	80
Asbestos Inspections	0	0	0
Permit Inspections	82	91	882
Permit Inspections in Compliance (%)	100	100	100
Notice of Violation (NOV)	2	2	6

### **\*Outstanding NOVs**

- AV00000207, Issued 06/2017
- AV00000208, Issued 07/2017
- AV00000219, Issued 03/2019
- AV00000220, Issued 03/2019

**Number of Active Companies: 286**  
**Number of Active Facilities: 531**  
**Number of Active Permits: 1,094**

### **Project Comment Letters – March 2019**

**Attached**

AVAQMD CEQA PROJECTS						
BOARD MEETING						
4/16/2019						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
2/28/2019	Lancaster	Tentative Tract Map	TTM 72648-proposed project is for the subdivision of a 6.5 acre lot into 22 single family lots located near 62 <sup>nd</sup> street West and Lancaster Blvd	No Comment	3/25/2019	3/5/2019
2/28/2019	Lancaster	Tentative Tract Map	TTM 72649-proposed project is for the subdivision of a 3.27 acre lot into 13 single family lots located near 62 <sup>nd</sup> street West and Lancaster Blvd.	No Comment	3/25/2019	3/5/2019
3/4/2019	Lancaster	Fraber Properties II LLC	SPR 19-02-proposed project is for the demolition of an existing building(s) and the construction of a new 39,553 square foot office building located along 10 <sup>th</sup> Street West between Avenue J-10 and Avenue J-12 on approximately 4.45 acres	Asbestos Rule 219 CARB Equip	4/4/2019	3/5/2019
3/11/2019	Palmdale	Vulcan Materials Co	Conditional Use Permit 08-01-Major Modification No. 1- <i>Resubmittal</i> Determination of Application Completeness/Condition Setting, for the request to expand an existing surface mining operation (Vulcan Materials Company-CA Mine ID #91-19-0020) located south of Avenue T and east of 77 <sup>th</sup> Street East	No Comment	3/13/2019	3/12/2019
3/11/2019	Palmdale	The Strata-West Palmdale	Conditional Use Permit 19-002 Determination of Application Completeness to develop a 20 acre parcel into a mixed use development consisting of commercial and multi-family residential at the northwest corner of Rancho Vista Boulevard 15 <sup>th</sup> Street West	DCP Rule 219 CARB Equipment	3/13/2019	3/12/2019
3/11/2019	Palmdale	TTM 71357	Tentative Tract Map 71357 Time Extension No. 2 Determination of Application Completeness/Condition Setting, for a time extension to a previously approved Tract Map to subdivide 37.84 acres into 99 single-family lots with two detention basin lots located on the south of Rancho Vista Boulevard between Sungate Drive and Delson Drive	No Comment	3/13/2019	3/12/2019

		AVAQMD CEQA PROJECTS				
		BOARD MEETING				
		4/16/2019				
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
3/11/2019	Palmdale	Palmdale Recycling Center	CUP 16-007 Conversion of an existing single-family residence into a recycling facility and storage yard to be located at 38939 15 <sup>th</sup> Street East	Asbestos Rue 219 CARB Equip	3/13/2019	3/12/2019
3/11/2019	Palmdale	T-Mobil Wireless Communications Monopole	Conditional Use Permit 08-16 Time Extension No. 1 Determination of Application Completeness/Condition Setting, for a time extension to a previously approved Conditional Use Permit to construct a 55 foot high telecommunications monopole and a 240 square foot equipment enclosure to be located at 37822 6 <sup>th</sup> Street East	No Comment	3/13/2019	3/12/2019
3/14/2019	Lancaster	Cannabis	CUP 19-02 Construct and operate a 36,000 square foot cannabis facility on a 217,902 square foot lot located at 7 <sup>th</sup> Street East and Avenue L-8	DCP Rule 219 CARB Equipment	4/14/2019	3/20/2019
3/18/2019	Lancaster	TK Properties, LLC	TTM 74101/CUP No. 16-09 for the proposed project consisting of a tentative tract map with an associated conditional use permit to allow for 86 single family residential lots with 2 common open space lots/parks in the R-10,000 zone. The project site is located on approximately 22.51 gross acres at the southwest corner of Avenue K and 25 <sup>th</sup> Street East	DCP Rule 219 CARB Equipment	4/12/2019	3/20/2019
3/20/2019	Palmdale	Juniper Grove Apartments	Site Plan Review 19-004 for the proposal to construct a multi-family residential building located at the southeast corner of Avenue R and Division Street on approximately 4.75 acres	DCP Rule 219 CARB Equipment	3/27/2019	3/20/2019

AVAQMD CEQA PROJECTS						
BOARD MEETING						
4/16/2019						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
3/25/2019	Palmdale	20th and Rancho	GPA 18-003, Zone Change 18-003, TTM 82174 requesting to subdivide five (5) acres into 20 multi-family lots consisting of 60 units with one detention basin lot; TTM 82175 requesting to subdivide 10 acres into 48 single-family lots with one detention basin lot and SPR 18-006 requesting to develop 33 acres into 20 single-family residences, triplexes and apartments to be located at 20th Street West and Rancho Vista Blvd	Dust CARB Equipment	4/2/2019	3/28/2019
3/25/2019	Palmdale	Palmdale Village	Pre-Application 19-006 Conceptual Review for a request to develop four buildings on approximately 5.5 acres to include retail, apartments and a restaurant located at the northwest corner of Avenue R and 25 <sup>th</sup> Street East	DCP Rule 219 CARB Equipment	4/2/2019	3/27/2019
3/28/2019	Lancaster	Valleyline, Inc	CUP 19-04 for the construction and operation of a Cannabis Cultivation and Manufacturing facility located along Valleyline Rd. and north of Avenue L-12 (APN: 3126-019-034). The proposed manufacturing building will be 2,000 square feet and the proposed cultivation building will be 20,000 square feet	DCP Rule 219 CARB Equipment	4/22/2019	3/27/2019

AVAQMD CEQA PROJECTS						
BOARD MEETING						
4/16/2019						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
3/21/2019	Palmdale	Ritter Ranch	Tentative Tract Map 51604, 51605, 51606, 51607, 52093 and 52116 Determination of Application Completeness/Condition Setting. TTM 51604 is a request to subdivide 26.3 acres into 126 single-family lots with five open space lots located north of Westland Drive approximately 700 feet east of Ranch Center Drive; TTM 51605 is a request to subdivide 23.7 acres into 124 single family lots with six recreation/open space lots located north of Westland Drive approximately 700 feet east of Ranch Center Drive; TTM 51606 is a request to subdivide 12.1 acres into 60 single family lots with two recreation/open space lots located south of city Ranch Drive and west of Ranch Center Drive; TTM 51607 is a request to subdivide 20.9 acres into 8f4 single family lots with two open space lots located south of City Ranch Drive and west of Red Tail Drive; TTM 52093 is a request to subdivide 21.9 acres into 106 single family lots with seven open space lots located south of Westland Drive and east of Parkview Drive; and TTM 52116 is a request to subdivide 9.9 acres into 52 single family lots with four open space lots located south of Westland Drive and east of Parkview Drive	DCP Rule 219 CARB Equipment	4/2/2019	3/27/2019

The following page(s) contain the backup material for Agenda Item: [Approve payment to MDAQMD in the total amount of \\$108,652.83, subject to availability of funds, for services provided during the month of February 2019. Presenter: Bret Banks, Executive Director/APCO.](#)

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #4*

**DATE:** April 16, 2019

**RECOMMENDATION:** Approve payment to MDAQMD in the total amount of \$108,652.83, subject to availability of funds, for services provided during the month of February 2019.

**SUMMARY:** The District contracts for services with MDAQMD; invoices for services are presented for payment.

**CONFLICT OF INTEREST:** None

**BACKGROUND:** Key Expenses: Staffing costs \$91,666.67.

**REASON FOR RECOMMENDATION:** The AVAQMD Governing Board must authorize all payments to the MDAQMD.

**REVIEW BY OTHERS:** This item was reviewed by Allison Burns, Special Counsel as to legal form; and by Bret Banks, Executive Director/APCO, on or before April 8, 2019.

**FINANCIAL DATA:** The contract and direct expenditure amounts are part of the approved District budget for FY 19. No change in appropriations is anticipated as a result of the approval of this item.

**PRESENTER:** Bret Banks, Executive Director/APCO.



**Mojave Desert AQMD**  
 14306 Park Avenue  
 Victorville, CA 92392  
 760.245.1661

*Agenda Item #4*

Due Date **DUE UPON RECEIPT**  
 Invoice Date **2/28/2019**  
 Invoice Number **42172**

## INVOICE

<b>Bill To :</b>
<b>ANTELOPE VALLEY AQMD</b> <b>43301 DIVISION ST. SUITE 206</b> <b>LANCASTER, CA 93535</b>
<b>Company ID 10193</b>

FY19	Amount
Program Staff	91,666.67
Professional Services	471.14
Overhead	13,343.33
Office Expenses	2,917.52
Dues	40.16
Vehicles Expenses	214.01
<p>TO INSURE PROPER CREDIT -            PLEASE INCLUDE A COPY OF THE INVOICE WITH YOUR PAYMENT</p> <p>FOR CREDIT CARD PAYMENTS            PLEASE VISIT <a href="http://www.mdaqmd.ca.gov">www.mdaqmd.ca.gov</a></p>	
<b>MAKE CHECKS PAYABLE TO MOJAVE DESERT AQMD</b>	<b>Invoice Total 108,652.83</b>
<b>PLEASE INCLUDE THE INVOICE NUMBER ON THE CHECK</b>	<b>Amount Paid 0.00</b>
	<b>Balance Due 108,652.83</b>

**Mojave Desert AQMD  
Expenditures AVAQMD  
For Period Ending 2/28/2019**

Financial Report

	<u>Monthly YTD</u>	<u>Actual YTD</u>	<u>Annual Budget</u>	<u>% of Budget</u>
<b><u>Services &amp; Supplies</u></b>				
Professional Services				
Payroll Contract	9.14	232.91	420.00	0.55
Financial Services	462.00	6,700.00	32,500.00	0.21
<b>Total Professional Svcs</b>	<b>471.14</b>	<b>6,932.91</b>	<b>32,920.00</b>	<b>0.21</b>
Office Expenses				
Software	2,917.52	6,401.49	13,700.00	0.47
Supplies	0.00	0.00	500.00	0.00
Facility Leases	0.00	512.00	0.00	0.00
Postage	0.00	0.00	500.00	0.00
Meeting Expenses	0.00	51.76	0.00	0.00
<b>Total Office Expenditures</b>	<b>2,917.52</b>	<b>6,965.25</b>	<b>14,700.00</b>	<b>0.47</b>
Communications				
Dues & Subscriptions				
Publications & Subscriptions	40.16	204.61	0.00	0.00
<b>Total Dues &amp; Subscriptions</b>	<b>40.16</b>	<b>204.61</b>	<b>0.00</b>	<b>0.00</b>
Travel				
Training	0.00	0.00	1,000.00	0.00
Travel	0.00	0.00	500.00	0.00
<b>Total Travel</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
Program Costs				
Legal				
Maintenance & Repairs				
Vehicles				
Gas & Oil	214.01	916.44	1,000.00	0.92
<b>Total Vehicles Expenses</b>	<b>214.01</b>	<b>916.44</b>	<b>1,000.00</b>	<b>0.92</b>
Non-Depreciable Inventory				
Machinery & Equipment Exp	0.00	14.40	0.00	0.00
Safety Equipment Exp	0.00	108.47	0.00	0.00
<b>Total Non-Depreciable Inventory</b>	<b>0.00</b>	<b>122.87</b>	<b>0.00</b>	<b>0.00</b>
Miscellaneous Expense				
Suspense				
<b>Total Services &amp; Supplies</b>	<b>3,642.83</b>	<b>15,142.08</b>	<b>50,120.00</b>	<b>0.30</b>
<b><u>Capital Expenditures</u></b>				
<b>Total Expenditures</b>	<b>3,642.83</b>	<b>15,142.08</b>	<b>50,120.00</b>	<b>0.30</b>

**ANTELOPE VALLEY AQMD  
Program Staff  
FY 2018-19**

<b>Program</b>	<b>FY 17-18 Contracted Hours</b>	<b>Calendar Yr 2018 Actual Hours*</b>	<b>FY 18-19 Contracted Hours</b>	<b>Average Contract Cost/hr</b>	<b>Annual Contract Cost</b>	<b>FTE</b>
Lancaster Office	12,480	11,680	10,400	\$80	\$832,000	5.00
Planning, Grants, and Rulemaking	175	146	175	\$84	\$14,700	0.08
Air Monitoring and Surveillance	300	279	300	\$100	\$30,000	0.14
Stationary Sources	300	273	300	\$90	\$27,000	0.14
Executive Management and Legal	250	302	400	\$133	\$53,200	0.19
Community Relations & Education	65	75	78	\$104	\$8,112	0.04
Administration	1,169	1,182	1,350	\$100	\$135,000	0.65
<b>TOTAL</b>	<b>14,739</b>	<b>13,937</b>	<b>13,003</b>		<b>\$ 1,100,012</b>	<b>6.25</b>
<b>Full Time Equivalents (FTE) Administrative Costs</b>	<b>7.09%</b>	<b>6.70%</b>	<b>6.25%</b> <b>14.00%</b>			

<b>Fiscal Year Comparison:</b>	<b>Contract Cost</b>	<b>FTE</b>
Fiscal Year 18	\$ 1,100,000	7.09
Fiscal Year 19	\$ 1,100,000	6.25
Fiscal Year 19 Monthly	\$91,666.67	

\*Hours for year 2018 are provided as a point of reference compared to last fiscal year and next fiscal year.

The following page(s) contain the backup material for Agenda Item: [The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at February 28, 2019, which provides financial information and budget performance concerning the current fiscal status of the District. P](#)

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #5*

**DATE:** April 16, 2019

**RECOMMENDATION:** Receive and file.

**SUMMARY:** The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at February 28, 2019, which provides financial information and budget performance concerning the current fiscal status of the District.

**BACKGROUND:** The Financial Reports provide financial and budget performance information for the District for the period referenced.

**BALANCE SHEET.** The balance sheet is a financial statement that summarizes the District's financial position as of February 28, 2019.

**STATEMENT OF REVENUES & EXPENDITURES.** A fund accounting report of all District revenue and related expenditures incurred in the day to day administration of District Operations.

**STATEMENT OF ACTIVITY.** The target variance for February is 67% of FY19.

*District Wide* reports details revenue and expenses for the District's operating account and grant funds. *Contracted Services* reports the expenses made by the (MDAQMD) and passed through to the District. *Report Recap* is consolidates both reports.

**BANK REGISTERS.** This report details the Districts bank activity.

**DISTRICT CARDS.** This report details purchases made using the District's credit cards.

**REASON FOR RECOMMENDATION:** Receive and file.

**REVIEW BY OTHERS:** This item was reviewed by Allison Burns, Special Counsel as to legal form and by Bret Banks, Executive Director/APCO (AVAQMD) on or about April 8, 2019.

**PRESENTER:** Bret Banks, Executive Director/APCO.

Run: 4/08/2019 at 11:41 AM

Page: 1

**Antelope Valley AQMD**  
**Balance Sheet - Governmental Funds**  
**As of February 28, 2019**

## Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
<b>Assets</b>					
Current Assets					
Cash	2,492,101.23	240,813.16	1,073,232.63	713,823.61	4,519,970.63
Cash Held For Other Fund	(35,452.77)	288,835.75	(253,382.98)	0.00	0.00
Receivables	205,749.35	0.00	0.00	0.00	205,749.35
Pre-Paid	6,516.57	0.00	0.00	0.00	6,516.57
<b>Total Current Assets</b>	<b>2,668,914.38</b>	<b>529,648.91</b>	<b>819,849.65</b>	<b>713,823.61</b>	<b>4,732,236.55</b>
<b>Total Assets</b>	<b>2,668,914.38</b>	<b>529,648.91</b>	<b>819,849.65</b>	<b>713,823.61</b>	<b>4,732,236.55</b>
<b>Liabilities and Net Position</b>					
Current Liabilities					
Payables	235,447.55	62.55	0.00	0.00	235,510.10
Due to Others	910.00	0.00	0.00	0.00	910.00
Unearned Revenue	0.00	0.00	0.00	652,730.82	652,730.82
<b>Total Current Liabilities</b>	<b>236,357.55</b>	<b>62.55</b>	<b>0.00</b>	<b>652,730.82</b>	<b>889,150.92</b>
Restricted Fund Balance	0.00	701,623.40	883,142.86	51,152.77	1,635,919.03
Cash Reserves	487,785.00	0.00	0.00	0.00	487,785.00
Unassigned Fund Balance	1,011,388.78	0.00	0.00	0.00	1,011,388.78
Pre-Paid	6,516.57	0.00	0.00	0.00	6,516.57
Change in Net Position	926,866.48	(172,037.04)	(63,293.21)	9,940.02	701,476.25
<b>Total Liabilities &amp; Net Position</b>	<b>2,668,914.38</b>	<b>529,648.91</b>	<b>819,849.65</b>	<b>713,823.61</b>	<b>4,732,236.55</b>

**Antelope Valley AQMD**  
**Statement of Revenues & Expenditures**  
**For the Period Ending February 28, 2019**

## Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>					
Application and Permit Fees	40,723.23	0.00	0.00	0.00	40,723.23
AB 2766 and Other Program Revenues	59,799.12	32,036.14	45,748.26	15,930.00	153,513.52
Fines	3,472.00	0.00	0.00	0.00	3,472.00
Investment Earnings	2,632.96	557.98	2,378.74	1,751.10	7,320.78
Federal and State	128,644.00	0.00	0.00	0.00	128,644.00
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>235,271.31</b>	<b>32,594.12</b>	<b>48,127.00</b>	<b>17,681.10</b>	<b>333,673.53</b>
<b>Expenditures</b>					
Program Staff	91,666.67	0.00	0.00	0.00	91,666.67
Services and Supplies	26,825.36	37,556.55	90,000.00	15,930.00	170,311.91
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>118,492.03</b>	<b>37,556.55</b>	<b>90,000.00</b>	<b>15,930.00</b>	<b>261,978.58</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>116,779.28</b>	<b>(4,962.43)</b>	<b>(41,873.00)</b>	<b>1,751.10</b>	<b>71,694.95</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 2/28/2019**

00 District Wide

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b>Revenues</b>				
Permitting	47,843.38	822,987.54	842,150.00	(0.98)
Programs	153,363.52	1,136,832.97	2,603,044.00	(0.44)
Application Fees	3,556.00	25,754.00	42,000.00	(0.61)
State Revenue	128,644.00	721,308.97	141,500.00	(5.10)
Fines & Penalties	1,000.00	8,300.00	9,000.00	(0.92)
Interest Earned	7,320.78	47,505.24	14,300.00	(3.32)
Adjustments to Revenue	(8,204.15)	(19,972.48)	0.00	0.00
<b>Total Revenues</b>	<b>333,523.53</b>	<b>2,742,716.24</b>	<b>3,651,994.00</b>	<b>(0.75)</b>
<b>Expenses</b>				
Office Expenses	6,511.75	62,977.53	98,925.00	0.64
Communications	1,231.56	17,332.68	23,500.00	0.74
Vehicles	247.97	4,988.84	11,500.00	0.43
Program Costs	143,424.00	976,196.33	1,753,826.00	0.56
Travel	275.58	3,701.67	10,000.00	0.37
Professional Services				
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	3,000.00	0.00
Stipends	600.00	5,000.00	8,400.00	0.60
Maintenance & Repairs	293.76	3,035.01	6,500.00	0.47
Non-Depreciable Inventory	0.00	237.79	11,000.00	0.02
Dues & Subscriptions	0.00	5,670.00	10,500.00	0.54
Legal	512.50	10,878.70	19,000.00	0.57
Miscellaneous Expense	228.63	1,472.48	800.00	1.84
Suspense	0.00	15.38	0.00	0.00
Capital Expenditures	0.00	0.00	90,000.00	0.00
Other	0.00	(6,600.00)	0.00	0.00
<b>Total Expenses</b>	<b>153,325.75</b>	<b>1,084,906.41</b>	<b>2,052,951.00</b>	<b>0.53</b>
<b>Program Staff</b>				
Program Staff	0.00	0.00	100,218.00	0.00
<b>Total Program Staff</b>	<b>0.00</b>	<b>0.00</b>	<b>100,218.00</b>	<b>0.00</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>180,197.78</b>	<b>1,657,809.83</b>	<b>1,498,825.00</b>	<b>(1.11)</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 2/28/2019**

10 Contracted Services

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b><u>Revenues</u></b>				
<b><u>Expenses</u></b>				
Office Expenses	2,917.52	5,999.11	8,500.00	0.71
Vehicles	214.01	916.44	500.00	1.83
Travel	0.00	0.00	1,000.00	0.00
Professional Services				
Payroll Contract	9.14	49.85	250.00	0.20
Financial Audit & Actuarial Svcs	13,805.33	216,111.84	190,000.00	1.14
Non-Depreciable Inventory	0.00	18.87	0.00	0.00
Dues & Subscriptions	40.16	204.61	0.00	0.00
<b>Total Expenses</b>	<b>16,986.16</b>	<b>223,300.72</b>	<b>200,250.00</b>	<b>1.12</b>
<b><u>Program Staff</u></b>				
Program Staff	91,666.67	733,332.86	1,100,000.00	0.67
<b>Total Program Staff</b>	<b>91,666.67</b>	<b>733,332.86</b>	<b>1,100,000.00</b>	<b>0.67</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(108,652.83)</b>	<b>(956,633.58)</b>	<b>(1,300,250.00)</b>	<b>(0.74)</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 2/28/2019**

Report Recap

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b>Revenues</b>				
Permitting	47,843.38	822,987.54	842,150.00	(0.98)
Programs	153,363.52	1,136,832.97	2,603,044.00	(0.44)
Application Fees	3,556.00	25,754.00	42,000.00	(0.61)
State Revenue	128,644.00	721,308.97	141,500.00	(5.10)
Fines & Penalties	1,000.00	8,300.00	9,000.00	(0.92)
Interest Earned	7,320.78	47,505.24	14,300.00	(3.32)
Adjustments to Revenue	(8,204.15)	(19,972.48)	0.00	0.00
<b>Total Revenues</b>	<b>333,523.53</b>	<b>2,742,716.24</b>	<b>3,651,994.00</b>	<b>(0.75)</b>
<b>Expenses</b>				
Office Expenses	9,429.27	68,976.64	107,425.00	0.64
Communications	1,231.56	17,332.68	23,500.00	0.74
Vehicles	461.98	5,905.28	12,000.00	0.49
Program Costs	143,424.00	976,196.33	1,753,826.00	0.56
Travel	275.58	3,701.67	11,000.00	0.34
Professional Services				
Payroll Contract	9.14	49.85	250.00	0.20
Financial Audit & Actuarial Svcs	13,805.33	216,111.84	190,000.00	1.14
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	3,000.00	0.00
Stipends	600.00	5,000.00	8,400.00	0.60
Maintenance & Repairs	293.76	3,035.01	6,500.00	0.47
Non-Depreciable Inventory	0.00	256.66	11,000.00	0.02
Dues & Subscriptions	40.16	5,874.61	10,500.00	0.56
Legal	512.50	10,878.70	19,000.00	0.57
Miscellaneous Expense	228.63	1,472.48	800.00	1.84
Suspense	0.00	15.38	0.00	0.00
Capital Expenditures	0.00	0.00	90,000.00	0.00
Other	0.00	(6,600.00)	0.00	0.00
<b>Total Expenses</b>	<b>170,311.91</b>	<b>1,308,207.13</b>	<b>2,253,201.00</b>	<b>0.58</b>
<b>Program Staff</b>				
Program Staff	91,666.67	733,332.86	1,200,218.00	0.61
<b>Total Program Staff</b>	<b>91,666.67</b>	<b>733,332.86</b>	<b>1,200,218.00</b>	<b>0.61</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>71,544.95</b>	<b>701,176.25</b>	<b>198,575.00</b>	<b>(3.53)</b>

**Antelope Valley AQMD**  
**Bank Register from 2/01/2019 to 2/28/2019**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000001	2/01/2019	Credit Card Transaction - House of Custom	0.00	400.02	302,718.16
0000001	2/04/2019	Credit Card Transaction - KB homes	0.00	661.00	303,379.16
0000001	2/04/2019	Credit Card Transaction - LA-RICS & Viking Env	0.00	1,530.02	304,909.18
0003756	2/07/2019	[10006] BANK OF THE WEST-Credit Card Charges Jan 19	794.24	0.00	304,114.94
0003757	2/07/2019	[10043] SOCALGAS-Gas Service	162.34	0.00	303,952.60
0003758	2/07/2019	[10592] SPECTRUM BUSINESS-Internet Service	770.00	0.00	303,182.60
0003759	2/07/2019	[10063] VOYAGER FLEET SYSTEMS-Fuel Card Charges	58.45	0.00	303,124.15
0000001	2/11/2019	Credit Card Transaction - Angeles National Forest	0.00	43.27	303,167.42
	2/11/2019	Service Charge	109.34	0.00	303,058.08
0003760	2/15/2019	[10071] MAIL FINANCE-Postage Meter Rental	77.75	0.00	302,980.33
0003761	2/15/2019	[10260] QCS BUILDING SERVICES-Invoices 18762, 18841	282.43	0.00	302,697.90
0003762	2/15/2019	[10045] VERIZON BUSINESS-VOIP Service	427.75	0.00	302,270.15
0003763	2/15/2019	[10046] VERIZON CALIFORNIA-Long Distance Charges	31.04	0.00	302,239.11
0000001	2/15/2019	Credit Card Transaction - Quality Environmental	0.00	1,167.00	303,406.11
0000001	2/15/2019	Wells Fargo ACH - NASA Dryden	0.00	14,295.74	317,701.85
R16-19	2/15/2019	Op Fund Rep #16	0.00	2,604.00	320,305.85
0000001	2/22/2019	Credit Card Transaction - Zayo Group	0.00	400.02	320,705.87
0000001	2/27/2019	Credit Card Transaction - Westside Collision	0.00	266.00	320,971.87
0003764	2/28/2019	[10076] ANTELOPE VALLEY AQMD-Credit Card Transactions - January 2019	8,035.02	0.00	312,936.85
0003765	2/28/2019	[10518] AUSTIN BISHOP-Attendance Governing Board Meeting Tuesday, February 19, 2019.	100.00	0.00	312,836.85
0003766	2/28/2019	[10055] NEWTON CHELETTE-Attendance Governing Board Meeting Tuesday, February 19, 2019.	100.00	0.00	312,736.85
0003767	2/28/2019	[10057] MARVIN CRIST-Attendance Governing Board Meeting Tuesday, February 19, 2019.	100.00	0.00	312,636.85
0003768	2/28/2019	[10599] HOWARD HARRIS-Attendance Governing Board Meeting Tuesday, February 19, 2019.	100.00	0.00	312,536.85
0003769	2/28/2019	[10058] RONALD HAWKINS-Attendance Governing Board Meeting Tuesday, February 19, 2019.	100.00	0.00	312,436.85
0003770	2/28/2019	[10503] STEVEN D HOFBAUER-Attendance Governing Board Meeting Tuesday, February 19, 2019.	111.60	0.00	312,325.25
0003771	2/28/2019	[10026] MOJAVE DESERT AQMD-DEC FY19	121,924.73	0.00	190,400.52
0003772	2/28/2019	[10687] SAGE CUSTOM INTERIORS-Interior passage door install	1,200.00	0.00	189,200.52
0003773	2/28/2019	[10036] SECURA COM-Alarm Monitroing	116.85	0.00	189,083.67
0003774	2/28/2019	[00069] SOUTHERN CALIFORNIA EDISON-Electric Service	236.35	0.00	188,847.32
0003775	2/28/2019	[10455] STRADLING YOCCA CARLSON & RAUTH-Gen Counsel Services	1,250.00	0.00	187,597.32
0003776	2/28/2019	[10050] WOELFL FAMILY TRUST-Office Lease March 2019	4,545.53	0.00	183,051.79
0000001	2/28/2019	Credit Card Transactions - FAA - Fox Field	0.00	3,080.14	186,131.93
<b>Total for Report:</b>			<b>140,633.42</b>	<b>24,447.21</b>	

**Antelope Valley AQMD**  
**Bank Register from 2/01/2019 to 2/28/2019**  
**LA County General Fund P6A**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000332	2/04/2019	Daily Deposit	0.00	39,148.33	1,908,501.82
	2/04/2019	Interest Earned	0.00	2,632.96	1,911,134.78
0000333	2/07/2019	Daily Deposit	0.00	44,004.56	1,955,139.34
0000334	2/14/2019	Daily Deposit	0.00	103,913.26	2,059,052.60
R16-19	2/15/2019	Op Fund Rep #16	2,604.00	0.00	2,056,448.60
<b>Total for Report:</b>			<b>2,604.00</b>	<b>189,699.11</b>	

**Antelope Valley AQMD**  
**Bank Register from 2/01/2019 to 2/28/2019**  
LA County AB2766 U5R

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	2/01/2019	Interest Earned	0.00	557.98	278,307.16
M19-96	2/14/2019	[10528] LACO DEPARTMENT OF PUBLIC WORKS-AB2766 Grant	1,625.00	0.00	276,682.16
M19-98	2/14/2019	[10233] ANTELOPE VALLEY FAIR ASSN-AB2766 Grant	9,253.00	0.00	267,429.16
M19-99	2/14/2019	[10691] MUNRO, PATRICIA AND SCHOTT-AB2766 Grant	500.00	0.00	266,929.16
M19-100	2/14/2019	[10177] MURPHY, JOHN H-AB2766 Grant	500.00	0.00	266,429.16
M19-101	2/14/2019	[10692] HESS, MATTHEW-AB2766 Grant	1,000.00	0.00	265,429.16
M19-102	2/14/2019	[10693] DIPRESSI, COLLEEN-AB2766 Grant	500.00	0.00	264,929.16
M19-103	2/14/2019	[10694] NEELY, CHRISTOPHER REMINGTON-AB2766 Grant	500.00	0.00	264,429.16
M19-104	2/14/2019	[10695] SAGEN, JOSEPH-AB2766 Grant	500.00	0.00	263,929.16
M19-105	2/14/2019	[10696] SAMAYOA, EDWIN R-AB2766 Grant	1,000.00	0.00	262,929.16
M19-106	2/14/2019	[10697] ARRENDONDO, JUAN-AB2766 Grant	500.00	0.00	262,429.16
M19-97	2/14/2019	[10233] ANTELOPE VALLEY FAIR ASSN-AB2766 Grant	21,616.00	0.00	240,813.16
<b>Total for Report:</b>			<b>37,494.00</b>	<b>557.98</b>	

**Antelope Valley AQMD**  
**Bank Register from 2/01/2019 to 2/28/2019**  
**LA County AB923**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	2/01/2019	Interest Earned	0.00	2,378.74	1,163,232.63
M19-94	2/14/2019	[10256] ROBERTSONS PALMDALE HONDA-AB923 Grant	86,000.00	0.00	1,077,232.63
M19-95	2/14/2019	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-AB923 Grant	4,000.00	0.00	1,073,232.63
<b>Total for Report:</b>			<b>90,000.00</b>	<b>2,378.74</b>	

**Antelope Valley AQMD**  
**Bank Register from 2/01/2019 to 2/28/2019**  
LA County Carl Moyer U5S

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	2/01/2019	Interest Earned	0.00	1,751.10	729,753.61
C19-11	2/14/2019	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-Moyer Grant	800.00	0.00	728,953.61
C19-12	2/14/2019	[10233] ANTELOPE VALLEY FAIR ASSN-Moyer Grant	15,130.00	0.00	713,823.61
<b>Total for Report:</b>			<b>15,930.00</b>	<b>1,751.10</b>	

**Antelope Valley AQMD**  
**Bank Register from 2/01/2019 to 2/28/2019**  
District Cards

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000316	2/10/2019	[10069] BRET BANKS-Purchase of refreshment for the January 2019 Governing Board meeting.	18.20	0.00	9.69
0000317	2/10/2019	[10580] CUBESMART-Monthly lease payment for storage unit for long term storage of District documents and records.	139.00	0.00	-129.31
0000318	2/10/2019	[10656] PAPER CUTS INC-Paper Cuts Inc Paper shredding	185.00	0.00	-314.31
0000319	2/10/2019	[10581] SAM'S CLUB-Office Supplies	61.15	0.00	-375.46
0000320	2/10/2019	[10041] STAPLES INC-Invoices 876, 877	390.89	0.00	-766.35
0000047	2/10/2019	Feb 19 Payment	0.00	794.24	27.89
<b>Total for Report:</b>			<b>794.24</b>	<b>794.24</b>	

The following page(s) contain the backup material for Agenda Item: 1) Award an amount not to exceed \$93,140 in Carl Moyer Program funds to Antelope Valley Fair Association to replace an older diesel industrial aerial lift with newer, cleaner engine technology; and 2) Authorize the Executive Director/APCO and staff to neg

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #6*

**DATE:** April 16, 2019

**RECOMMENDATION:** 1) Award an amount not to exceed \$93,140 in Carl Moyer Program funds to Antelope Valley Fair Association to replace an older diesel industrial aerial lift with newer, cleaner engine technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

**SUMMARY:** This item awards an amount not to exceed \$93,140 in grant funding to Antelope Valley Fair Association for the replacement of a 1984 Tier 0 diesel-fueled industrial aerial lift with a new lower-emission diesel engine certified to Tier 4 final emission standards. The grant award consists of \$93,140 in Carl Moyer Program funds.

**BACKGROUND:** AVAQMD (District) received an application from the Antelope Valley Fair (AV Fair) Association requesting grant funding towards retirement and replacement of older heavy-duty diesel equipment. AV Fair's first compliance date for their off-road fleet is set for December 31, 2025. AV Fair is a voluntary participant in the Carl Moyer Equipment Replacement Program in effort to meet early compliance and provide early emission reductions. Staff has evaluated the project and found the proposed replacement project to satisfy eligibility requirements pursuant to the guidelines. The District proposes to grant a maximum of 80% of the replacement costs in the amount of \$93,140. The removal and destruction of the existing older diesel equipment will provide early emission reductions that help the Valley towards attainment of the national ambient air quality standards.

**REASON FOR RECOMMENDATION:** Governing Board approval is needed to fund District grant projects. Additionally, Governing Board authorization is needed for the Executive Director/APCO and staff to negotiate and execute an agreement with the grant recipient.

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before April 8, 2019.

**FINANCIAL DATA:** Funding is granted from the District's annual allocation of Carl Moyer and Mobile Source Emission Reductions Program (AB 923) funds and will be dispersed based on availability.

**PRESENTER:** Julie McKeehan, Grants Analyst.

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell  
Julie McKeehan

The following page(s) contain the backup material for Agenda Item: 1) Authorize \$30,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; and 2) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan. Prese

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #7*

**DATE:** April 16, 2019

**RECOMMENDATION:** 1) Authorize \$30,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; and 2) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan.

**SUMMARY:** This item authorizes \$30,000 in Mobile Emission Reductions Program (AB 2766) funds to the District's ongoing grant program used to incentivize the purchase of light-duty alternative fuel vehicles.

**BACKGROUND:** In June 2006, the AVAQMD Board (the Board) established an incentive program to off-set the incremental cost associated with the purchase of natural gas-fueled vehicles and refueling units. In April 2011, the Board expanded the Alternative Fuel Vehicle (AFV) program to include all alternative fuel vehicles including electric and electric/hybrid vehicles. In March 2013, the Board approved new eligibility criteria limiting the District incentives to new AFV purchase or lease agreements made with local Dealerships, and one incentive per household. In September 2013, the Board approved to offer up to 50 percent of the current incentive to local residents who purchase or lease with Dealerships outside the District due to availability. In June 2014, the Board approved to continue the AFV program decreasing the incentive to \$1,000 and discontinuing the home refueling and charging incentives. Since inception, the AFV incentive program has provided incentives towards 584 vehicles and 139 home refueling/charging units totaling approx. \$1.5 million to local residents.

**REASON FOR RECOMMENDATION:** Governing Board authorization is needed to allocate Mobile Source Emission Reductions Program funds and/or changes to the guidelines.

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO on or before April 9, 2019.

**FINANCIAL DATA:** Sufficient funds are available from the District's Mobile Source Emission Reductions (AB 2766) funds.

**PRESENTER:** Julie McKeehan, Grants Analyst

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell  
Julie McKeehan

The following page(s) contain the backup material for Agenda Item: 1) Award an amount not to exceed \$33,392 in Carl Moyer Program and Mobile Source Emission Reductions Program (AB 2766) funds to Curb Crafters for the replacement of an older light-heavy duty diesel vehicle with new, clean diesel technology; and 2) Authori

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #8*

**DATE:** April 16, 2019

**RECOMMENDATION:** 1) Award an amount not to exceed \$33,392 in Carl Moyer Program and Mobile Source Emission Reductions Program (AB 2766) funds to Curb Crafters for the replacement of an older light-heavy duty diesel vehicle with new, clean diesel technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

**SUMMARY:** This item awards an amount not to exceed \$33,392 in grant funding to Curb Crafters to replace an older light-heavy duty diesel vehicle with clean diesel. The grant award consists of an estimated \$14,363 in Carl Moyer Program funds leveraged with Mobile Source Emission Reductions Program (AB 2766) funds in an amount not to exceed \$19,029 for a total of \$33,392.

**BACKGROUND:** AVAQMD received an application from Curb Crafters requesting grant funding towards retirement and replacement of older light-heavy duty diesel vehicles with newer, cleaner technology. Curb Crafters seeks the opportunity to receive grant funds towards the replacement of their 2004 Chevy C4500 Diesel Truck with newer, cleaner technology certified to the current emission standards before funding opportunities expire. The replacement project is calculated to produce 0.31 ton/yr. emission reduction per year for a one and a half (1.5) year project life. Curb Crafter's fleets if subject to 2010 model year engine emission equivalent by January 1, 2021. Staff has evaluated the project for Carl Moyer and Mobile Source Emissions Reduction Program funding eligibility pursuant to guidelines. The District proposes to grant a maximum of 50% of the replacement costs of the vehicle, not including the build-out or installation of the truck body, in the amount of \$66,785. The early fleet turnover provides emission reductions that help the Antelope Valley move toward attainment of the national ambient air quality standards.

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell  
Julie McKeegan

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #8*

**PAGE 2**

**REASON FOR RECOMMENDATION:** Governing Board approval is needed to fund District grant projects. Additionally, Governing Board authorization is needed for the Executive Director/APCO and staff to negotiate and execute an agreement with the grant recipient.

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before April 9, 2019

**FINANCIAL DATA:** Funding is granted from the District's annual allocation of Carl Moyer and Mobile Source Emission Reductions Program (AB 2766) funds and will be dispersed as available.

**PRESENTER:** Julie McKeehan, Grants Analyst

The following page(s) contain the backup material for Agenda Item: [1\) Approve the FY 18-19 Community Air Protection Program Implementation Funds and Grant Agreement for submission to the California Air Resources Board \(CARB\) for expenses necessary for the implementation of Assembly Bill 617 \(C. Garcia, Chapter 136, Statu](#)

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #9*

**DATE:** April 16, 2019

**RECOMMENDATION:** 1) Approve the FY 18-19 Community Air Protection Program Implementation Funds and Grant Agreement for submission to the California Air Resources Board (CARB) for expenses necessary for the implementation of Assembly Bill 617 (C. Garcia, Chapter 136, Statutes of 2017); 2) Authorize the acceptance of funds allocated and awarded to the District; and the Executive Director/APCO and staff to execute the agreement, approved as to legal form.

**SUMMARY:** This item formally accepts funds allocated to the District, approves the District's participation in, and compliance with the Community Air Protection Program. This grant award supports the required and related expenses necessary for the implementation of Assembly Bill 617. The grant award amount is consistent with allocation approved by the California Air Pollution Controls Officers Association (CAPCOA) Board on December 12, 2018. In addition, this item authorizes the Executive Director/APCO and staff to execute agreements with CARB which binds the parties to the terms and conditions set forth in the application and the Community Air Protection Program Guidelines.

**BACKGROUND:** The Program's focus is to reduce exposure in communities most impacted by air pollution. The District will work closely with CARB staff, community groups, community members, environmental organizations, and regulated industries to develop a new community-focused action framework for community air protection.

Named the Community Air Protection Program (CAP), this first-of-its-kind statewide effort includes community air monitoring and community emissions reduction programs. In addition, the Legislature has appropriated funding to support early actions to address localized air pollution through targeted incentive funding to deploy cleaner technologies in these communities, as well as grants to support community participation. CAP also includes new requirements for accelerated retrofit of pollution controls on industrial sources, increased penalty fees, and greater transparency and availability of air quality and emissions data, which will help advance air pollution control efforts throughout the State. This new authority provides an opportunity to continue to enhance our air quality planning efforts and better integrate community, regional, and State level programs to provide clean air for all Californians.

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #9*

**PAGE 2**

**REASON FOR RECOMMENDATION:** The Community Air Protection Program Guidelines require that the Governing Board formally approve District application and authorize the Executive Director/APCO and staff to execute the agreement with CARB.

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before April 8, 2019.

**FINANCIAL DATA:** Community Air Protection Program funds are to the AVAQMD budget; this action will amend the Adopted FY 19 AVAQMD Budget in the amount of \$79,305.00 for Revenue and \$79,305.00 for expenses.

**PRESENTER:** Bret Banks, Executive Director/APCO.

The following page(s) contain the backup material for Agenda Item: 1) Allocate not to exceed \$17,000 from the District's AB617 and Carl Moyer funds to establish the Westside Union School District Green Zone Project ; and 2) Authorize the Executive Director/ APCO and staff to negotiate target time frames and technical pro

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #10*

**DATE:** April 16, 2019

**RECOMMENDATION:** 1) Allocate not to exceed \$17,000 from the District's AB617 and Carl Moyer funds to establish the Westside Union School District Green Zone Project ; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel.

**SUMMARY:** This item funds a pilot program to replace all Westside Union School District's fossil-fuel powered lawn and garden equipment with battery electric equipment. This project will provide 70% of the equipment replacement cost for two (2) commercial electric lawn mowers, six (6) hand-held and backpack blowers, two (2) string trimmers, two (2) hedge trimmers, two (2) electric chain saws, and two (2) electric pole saws along with approximately thirty (30) varying sizes of batteries and twenty-two (22) battery chargers.

**BACKGROUND:** Westside Union School District (WUSD) has agreed to partner with AVAQMD on a project to replace all fossil-fuel powered commercial lawn and garden equipment operated by the WUSD throughout all their facilities with electric equipment. The school district has been testing various types and models of the electric lawn and garden equipment for several months in an effort to compare the reliability, quality, resilience and operational differences. After completion of the equipment trial period WUSD maintenance staff, teachers and school administrators were all in favor of replacing the fossil-fuel lawn equipment. Along with the replacement of seventeen (17) pieces of fossil-fuel powered commercial lawn and garden equipment WUSD and AVAQMD will contract with the American Green Zone Alliance (AGZA) to create a comprehensive work plan that will allow for Westside Union School District to become the nation's first Green Zone K-8 school district. The Green Zone certification will inventory the existing fossil-fuel inventory, current hours of operations of the fossil fuel existing fleet, calculate the emissions from the current operation, confirm the proper electric equipment replacements, determine battery requirements, train the ground crews on electric equipment operation and duty cycles, monitor performance, and finally certify zero-emission, cleaner, quieter grounds maintenance throughout Westside Union School District.

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell  
Julie McKeehan

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #10*

**PAGE 2**

**REASON FOR RECOMMENDATION:** Governing Board approval is needed for the use of District funds.

**REVIEW BY OTHERS:** This item was reviewed by Allison Burns, Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before April 1, 2019.

**FINANCIAL DATA:** Sufficient funding is available from the District's Carl Moyer and AB617 grant funds.

**PRESENTER:** Bret Banks, Executive Director/APCO.